

MARCH 2,2011

The reorganization meeting was called to order by Mr. Youssef at 8:05 pm & Chief Perrone led all present with the salute to the Flag. Mr. Youssef read the Sunshine Statement-Notice of the time , date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of this District . Mr. Spevak was asked to take Roll Call- Flannery, Hogan, Warshany & Spevak were present. Kirkland was excused . Sign in sheet was on table for attendance . Others in attendance were : Youssef , Petrics , Larson , Marini , Perrone. Hall, Auletta, Sorscher, & Sacks.

Mr. Youssef swore in Mr. Hogan who won a reappointment of 3 yrs. On Feb.19,2011 , he ran unopposed ,with no write-in votes. Everyone congratulated Mr.Hogan for his reappointment. Mr. Youssef asked if there would be any changes of personell as Executive Officers. Mr. Spevak made a motion that all Fire Comm. Keep there same designated postions for the Year 2011 & 2<sup>nd</sup> by Mr. Flannery, approved by all.

Executive Officers for Year of 2011 are as follows:

Richard Hogan.....Chairman  
Charles Warshany.....Vice Chairman  
Timothy Kirkland.....Treasurer  
Joseph Spevak.....Secretary  
Patrick Flannery.....Vice Secretary

Mr. Youssef presented the following Resolutions for adoption:

1. Scheduling meeting dates for the Year 2011 : April 6, May 4 , June 1, July 6, August 3 September 7, October 5, November 2, December 7, January 4, February 1, & March 7,2012. Mr. Flannery made a motion to accept & 2<sup>nd</sup> by Mr. Warshany. Roll call vote- Flannery, Warshany, Hogan & Spevak voted YES. Kirkland was excused.
2. Designating the Brunswick Bank & Trust as Official Depository of Fire District Funds for the Year 2011. Mr. Warshany made a motion to accept & 2<sup>nd</sup> by Mr. Flannery Roll call vote- Warshany, Flannery, Hogan & Spevak voted YES. Kirkland was excused.
3. Designating Newark Star Ledger & News Transcript as Official Newspapers for the Year 2011. Mr.Flannery made a motion to approve & 2<sup>nd</sup> by Mr. Warshany. Roll call vote- Flannery, Warshany, Hogan, & Spevak voted YES. Kirkland was excused.
4. Appointing John Marini as Fire District Administrator for the Year 2011. @ Fixed Salary of \$14,035.00 Mr. Spevak made a motion to accept & 2<sup>nd</sup> by Mr. Flannery. Roll call vote- Spevak, Flannery, Hogan & Warshany voted YES . Kirkland was excused.
5. Appointing Officers for the Year 2011 & Fixing Compensation. As follows:

<u>NAME</u>	<u>POSITION</u>	<u>ANNUAL SALARY</u>
Richard Primiano	Engineer	\$ 4,440.00
Stanley Sorscher	Asst. Engineer	\$ 2,625.00
Patrick Flannery	Bldg. Maint.	\$ 4,440.00
Peter Hall	Training Officer	\$ 2,413.00
Peter Hall	I.T. Officer	\$ 6,807.00

Mr. Spevak made amotion to accept the Officers, there postions & salaries for the Year 2011 & 2<sup>nd</sup> by Mr. Warshany. Roll call vote - Spevak, Flannery. Warshany & Hogan voted YES.

Kirkland was excused.

6. Appointing Katherine Larson Board Bookkeeper at established compensation of \$16,538.00 per annum .Mr. Spevak made a motion to accept & 2<sup>nd</sup> by Mr. Flannery. Roll Call Vote- Spevak, Flannery, Warshany, & Hogan voted YES. Kirkland was excused.

7. Appointing Ronald Petrics C.P.A. District Auditor for the Year of 2011. Mr. Spevak made a motion to approve & 2<sup>nd</sup> by Mr. Warshany. Roll Call Vote- Spevak, Warshany, Flannery & Hogan voted YES. Kirkland was excused.

8. Appointing Joseph D. Youssouf ,ESQ. Board Attorney for the Year 2011. Mr. Spevak made a motion to accept & 2<sup>nd</sup> by Mr. Warshany. Roll Call Vote- Spevak, Warshany, Flannery & Hogan voted YES. Kirkland was excused.

#### LEGAL – Youssouf

1. Mr. Youssouf discussed letter from Mr. Salter from Mon. County Sheriff's Dept. The year 2010 was waived for both Districts # 1& 2 . Year 2009 District # 1 paid bill &

Dist. #2 refused , to late in year & wasn't Budgeted for that . From now on must be added to Budget.

2. Fire Co. Protection Contract's for Sta. 26-2 & 12-1 for the Year 2011.

3. Election Results are as follows For Voting held on Feb.19,2011 :

There were 48 total votes

Richard Hogan received 39 votes /unopposed & no write in votes

Budget 37 Yes Votes & 11 NO Votes

No Absentee 's

Chairman Hogan asked if all Fire Comm had enough time to review minutes from Feb.2,2011. YES .

Mr. Warshany made a motion to accept minutes as read & 2<sup>nd</sup> by Mr. Flannery , approved by all.

#### CHIEF'S REPORT-

Sta. 26-2.....Chief Perrone reported responding to 38 fire calls with 702.34

Manhrs. in month of February

Upcoming Events: Reported by Chief Keaney

1. March 7<sup>th</sup> .....Work Detail 7:30pm
2. March 14<sup>th</sup> .....Fire Co. mtg. 8:00pm
3. March 21<sup>st</sup> .....Search & Rescue Drill
4. March 28<sup>th</sup> .....RIT Opps
5. April 4<sup>th</sup> .....Work detail 7:30pm
6. April 6<sup>th</sup> .....Fire Comm. Mtg. 8pm
7. April 11<sup>th</sup> .....Fire Co. mtg. 8pm

Following items reported by Chief Perrone & his Line Officers :

1. Chief Perrone discussed Middlesex Radio system to Mon. County Radio. Needed is portable unit for Tanker or Chief's vehicle . Spevak Asked if they are requesting are assistance to respond to there fire call, Can't they supply us with radio unit. Perrone stated No that wasn't Possible.
2. Capt. Gesualdo read off price quotes for various items ,from V.E. Ralph & Son. Copy attached
3. Chief Keaney asked about sending fire people to Middlesex Fire School.....Spevak stated we send men there before. Chairman Hogan Approved sending people to Middlesex

Sta. 12-1 .....Chief Hall reported responding to 7 fire calls with 81.50 manhrs. in 26-2 primary area & 20 fire calls in 26-2 area with 117.90 manhrs.

MANALAPAN TOWNSHIP FIRE DISTRICT NO. 2  
 TAKE NOTICE OF BUDGET ADOPTION AND ANNUAL REFERENDUM  
 Following budget was adopted by the Board of Fire Commissioners for the year 2010:

OPERATING APPROPRIATIONS:	
Current operating expenses	\$ 851,969.00
CAPITAL APPROPRIATIONS:	
a. Debt Service	\$ 309,488.00
b. Total Capital Improvements	\$ 125,000.00
c. Reserve for future Capital Outlays	\$ 63,000.00
d. Length of Service Award Program	\$ 54,000.00
TOTAL APPROPRIATIONS:	\$ 1,403,457.00
Total revenues and fund balance utilized for defray taxation:	\$ 370,975.00
AMOUNT TO BE RAISED BY TAXES:	\$ 1,032,482.00

TAKE FURTHER NOTICE: The annual election for the office of Fire Commissioner and Budget Referendum will be held on February 19, 2011. The polls will be open between the hours of 2:00 p.m. and 9:00 p.m. and the polling place will be the Manalapan Township Volunteer Fire Company No. 1 Firehouse Sweetmans Lane, Manalapan, New Jersey.  
 Richard Hogan, Chairman \$74.24

STATE OF NEW JERSEY } SS  
 COUNTY OF ESSEX }

*Arlene Achilio*

Being duly sworn, according to law, on his/her oath sayeth that he/she is \_\_\_\_\_ CLERK \_\_\_\_\_ of the

Star-Ledger, in said County of Essex, and that the notice, of which the attached is a copy, was published in said paper on the 12th day of January 2011 and continued therein for \_\_\_\_\_

successively, at least once in each \_\_\_\_\_ for one day

*Arlene Achilio*

Sworn to and subscribed before me this 14th day of January, 2011

*Medinah Y. Jones*  
 NOTARY PUBLIC OF NEW JERSEY

MEDINAH Y. JONES  
 Notary Public, State of New Jersey  
 My Commission Expires  
 January 18, 2013

Discussed about having a Drill at Middletown Fire School some nite

TRUCK REPORT- Sorscher

Chairman Hogan stated nice job being done by Sonny on the Trucks

1. 26-2-67.....New water pump, new R/frt. Window regulator, new L /rear  
Window regulator, new speedo. Cluster . Oil chgd,filter,lube & wiper  
Blades  
Diaganose , ck'ed/road tested/ trans. / ODrive unit / Eng. Acceleration  
& rear end noise ( No codes found & operating normally)  
Pine Belt /Warranty
2. 26-2-77.....Annual pump, chassis & generator service.....First Priority
3. 26-2-78.....Replace missing manifold drain knob.....In House  
Repair & adjust snow chains.....Fire & Safety
4. 26-2-80.....Annual pump,chassis, & generator service.....First Priority
5. 26-2-88.....Install 12 volt power unit in dash console.....MidState Radio  
Install new brake switch.....Freehold Dodge
6. 26-2-98.....Replace original Alt. w/ 140 amp HD Alt.....In House
7. 26-2-99.....Replaced wiper blades/ repaired L/Rear  
Bumper cushion.....In House

AUDITOR- Petrics

1. Local Finance Notice
2. Paperwork to be signed by Executive Officer people

President of the Fire Co.- Auletta

New 2011 Fire Co. contract

ADMINISTRATOR'S REPORT- Marini

1. Centra State Fitness Gym membership
2. Furnace/ Service
3. Devon Kitchen Supply / Microwave replacement
4. Doors on Refrig/freezer replaced & done
5. Painting quotes: walls & etc.....engine bays

I.T. OFFICER- Hall

1. I Dent. Machine/ card printer- lamindator
2. Projector upstairs is not working
3. Calls from Mon. County Dispatch

Chairman Hogan released Mr. Youssouf , Mr. Petrics, & Ms. Larson from mtg. @ 9pm

OLD BUSINESS- None

NEW BUSINESS-

Capt. Sacks asked about getting payment for 2011 of \$10,000 to purchase (5) sketcher @ cost of \$ 20,965.00 . Demo to be held at 26-21 Squad Bldg on March 16 th

TREASURER'S REPORT- Kirkland/ Hogan

Mr. Flannery made a motion to pay bills with the total of \$ 43,897.13 & 2<sup>nd</sup> by Mr.Warshany,approved by all.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 9:07pm & 2<sup>nd</sup> by Mr. Warshany, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 9:08 pm & 2<sup>nd</sup> by Mr. Warshany , approved by all.

Chairman Hogan asked to go into Excecutive Session at 9:10pm for personnel reasons .

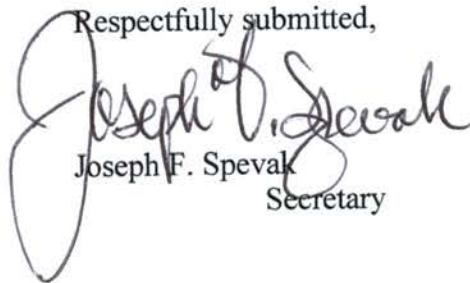
Mr. Flannery made a motion & 2<sup>nd</sup> by Mr. Warshany , approved by all. Mr. Flannery made a motion to Close Executive session at 9:30pm & re-open regular meeting & 2<sup>nd</sup> by Mr. Warshany, approved by all.

GOOD & WELFARE-

1. Discussed property maint of Fire Co. grounds, estimate quote was given by Spevak Landscaping / with Insurance Mr. Flannery made a motion to accept quote & 2<sup>nd</sup> by Mr. Warshany , approved by all.....copy attached
2. No Workshop mtg, for 3/17/11
3. Rec'd a copy of the regular meeting of NJ Association of Fire Districts ,that was held on Dec. 4,2010 . Meeting was held in Monmouth Junction

Since there was no further business Mr. Flannery made a motion for adjournment at 9:45pm & 2<sup>nd</sup> by Warshany , approved by all.

Respectfully submitted,



Joseph F. Spevak  
Secretary

## FIRE PROTECTION AGREEMENT

**THIS AGREEMENT** dated this 7 day of March, 2011 by and between the Board of Fire Commissioners, Fire District No. 2, Township of Manalapan, County of Monmouth and State of New Jersey hereinafter designated as the "Board", and the Manalapan Township Volunteer Fire Company No. 1 hereinafter designated as the "Company".

### **WITNESSETH:**

**WHEREAS;** the Board of Fire Commissioners, is a duly constituted public agency organized pursuant to the provisions of N.J.S.A. 40A:14-70 et. seq.; and

**WHEREAS;** N.J.S.A. 40A:14-70.1.b. authorizes a Board of Fire Commissioners to contract with a volunteer fire company for the purpose of providing fire protection services upon such terms and conditions as shall be deemed proper; and

**WHEREAS;** the Company is a duly constituted nonprofit corporation organized pursuant to the laws of the State of New Jersey for the purpose of fire suppression/fire protection services; and

**WHEREAS;** the parties hereto desire to enter into a contract to define the rights, duties and responsibilities of each regarding the furnishing of fire protection services to the residents of the fire district.

### **NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:**

1. **TERM:** This Agreement shall have a one year duration commencing on March 1, 2011 and terminating, unless otherwise renewed and extended on February 29, 2012.

2. **DUTIES**: The Company covenants and agrees to provide fire protection/fire suppression services to all persons and property situate within the borders of Fire District No. 2, Manalapan Township, Monmouth County, New Jersey and to provide said fire services seven days per week, 24 hours per day, in accordance with any and all applicable rules, regulations, standards and laws of the State of New Jersey and any administrative agency having the necessary and proper jurisdiction to prescribe rules and regulations regarding the conduct of fire fighting services. The Company shall operate and utilize any and all equipment and apparatus supplied by the Board for the purposes of fire suppression in accordance with such rules and regulations as may be adopted by the Board. The Company shall provide such personnel as may be available for the purposes specified herein. The members of the Company shall be under the supervision and control of the Board and in performing fire duty shall be deemed to be exercising a governmental function.

3. **BUILDING USE**: The Company does hereby specifically grant to the Commissioners the right to use the public meeting room for holding meetings, both public and executive sessions, and to use the building as a polling place for such elections as may be required to be held within the District, subject only to the requirement that the Commissioners notify the Company in advance of their intention to use the building for such purposes and also subject to the requirement that such use will not interfere with normal operations of the fire company. The Company hereby leases to the Board the equipment bays and office space for the purpose of equipment and apparatus storage and the conduct of fire district business activities.

4. **CONSIDERATION**: The Board shall pay the Company, as and for consideration for the promises and covenants contained herein the sum of **\$105,352.00** for the year 2011. All payments hereunder shall be rendered in four equal installments and shall be due and payable on January 2nd, April 1st, July 1st and October 1st of each year covered by the terms of this Agreement.

5. **MAINTENANCE AND REPAIR**: The Commissioners shall be responsible for the payment of all costs for the maintenance and repair of all fire fighting equipment and apparatus in accordance with the budget adopted by the Board of Fire Commissioners at the annual referendum.

6. **INSURANCE**: The Commissioners shall provide, at no cost or expense to the individual members of the Volunteer Fire Company, such insurance as may be legally required, including but not limited to comprehensive liability, workers compensation and life insurance and shall fund the Length of Service Awards program approved by the voters.

7. **UTILITIES AND BUILDING MAINTENANCE**: The Company shall be responsible for the maintenance of the fire house and shall make all utility payments for telephone, electricity and natural gas.

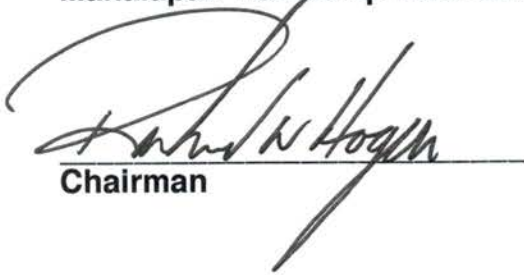
8. **ANNUAL ACCOUNTING**: The Company shall provide an annual accounting of all public monies received and expenditures made by it to the Board.

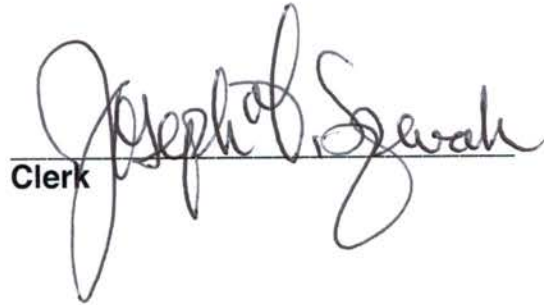
9. **SAVINGS CLAUSE**: The terms and provisions of this Agreement are subject to such limitations as may be imposed upon either of the parties by statute or ordinance. Should any provision of this Agreement be ruled invalid by a court of competent jurisdiction, such ruling, shall not affect the remaining provisions of this Agreement.



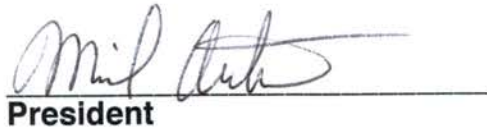
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers and representatives on this 2 day of March, 2011.

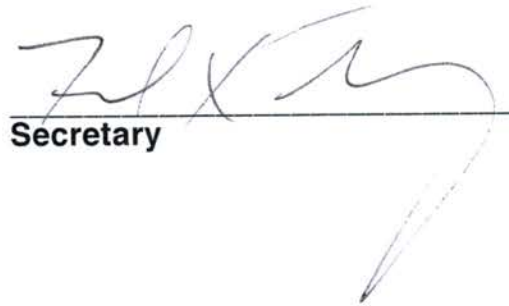
**Manalapan Township Fire District No.2**

  
Chairman

  
Clerk

**Manalapan Township Volunteer Fire Co. No.1**

  
President

  
Secretary

**FIRE PROTECTION AGREEMENT**  
**ENGLISHTOWN FIRE DEPARTMENT**

**WHEREAS;** the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan desires to contract with the Englishtown Fire Department for the provision of first response fire protection services to a portion of Manalapan Township; and

**WHEREAS;** N.J.S.A. 40A:14-26 authorizes the establishment of a contractual relationship between a Fire District and a Volunteer Fire Co. located in a contiguous municipality to insure the provision of first response fire protection services and permits payment therefore.

**NOW, THEREFORE,** in consideration of the mutual covenants and promises set forth herein it is hereby agreed as follows:

**1. Fire Suppression Services:**

The Englishtown Fire Department will provide first response fire suppression services on a 24 hour per day, seven day per week 24 hours per day basis to the hereinafter described area of Manalapan Township. All services rendered by the Englishtown Fire Department will be rendered with the greatest efficiency and care possible and in compliance with all applicable rules, regulations and standards governing fire suppression activities.

In addition to first response services specified above, the Englishtown Fire Department does hereby covenant and agree to provide fire protection in the form of "mutual aid and assistance" to the remaining portion of Fire District No. 2, Township of Manalapan. Said mutual aid and assistance will be provided at no additional cost to the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan. All structural fires in District No. 2 will be dual toned to insure adequate manpower.

**2.** That portion of Manalapan Fire District No. 2 to be serviced on a first response basis by the Englishtown Fire Department is described as follows:

**a.** Beginning at the boundary line between the Borough of Englishtown and

the Township of Manalapan on County Route 522 and proceeding in a southeasterly direction along said road to the intersection of County Route 522 and Taylors Mill Road; thence in a southwesterly direction across Country to the location of the Yorktown Club on County Route 527, and Dye Grove Road; thence proceeding in a westerly direction to the intersection of Iron Ore Road, alternate Route 527, and Dye Grove Road; thence following Dye Grove Road in a westerly direction to the border between Middlesex County and Monmouth County; thence proceeding in a northeasterly direction along said border to Pension Road; thence in a southerly direction along Pension Road to its intersection of Corner Road; thence in a westerly direction along said road to the border of the Borough of Englishtown and the Township of Manalapan; thence in a southerly direction along said border to the starting point of this description at County Route 522.

**3. Term:** This agreement shall remain in full force and effect for a period of **one (1)** years commencing March 1, 2011 to February 29, 2012.

**4. Consideration:** The Board of Fire Commissioners of Fire District No. 2, Township of Manalapan shall pay as consideration for the services to be rendered by the Englishtown Fire Department the sum of **\$36,167.00** for the term of this contract. Payments shall be rendered to the Englishtown Fire Department in two equal installments per year with the first installment being due and payable upon receipt by Manalapan Township Fire District No. 2 of the first payment of tax proceeds from Manalapan Township; the second installment shall be due and payable upon the payment of the third installment of tax receipts by Manalapan Township.

Dated:

3/2/11



CHAIRMAN, F.D. NO. 2, MANALAPAN TWP.

Dated:

3/3/11



PRESIDENT, ENGLISHTOWN FIRE DEPT.



# Gordon's Corner Water Company

27 Vanderburg Road • PO Box 145 • Marlboro, NJ 07746-0145  
phone (732) 946-9333 • fax (732) 946-9399  
[www.GordonsCornerWater.com](http://www.GordonsCornerWater.com)

February 24, 2011

Manalapan Board of Fire Commissioners  
Fire District #2

RE: Public Fire Protection Service Charges  
Effective 2/10/11

Dear Commissioners:

Gordon's Corner Water Company received approval for an overall rate increase from the New Jersey Board of Public Utilities effective February 10, 2011. As part of this increase, the inch foot charge portion of the public fire charges was eliminated and replaced with an annual hydrant charge that is reflected in the enclosed tariff sheet number 31. This change has caused an increase in your fire district's current monthly public fire protection service charge as shown on the March 1, 2011 invoice.

Please contact our office if you have any questions regarding this change in billing rate as it applies to future invoices.

Yours truly,

David G. Ern  
Vice President & General Manager

RATE SCHEDULES

NO. 2: PUBLIC FIRE PROTECTION SERVICE

APPLICABILITY:

To municipalities throughout entire territory for public fire protection.

CHARACTER OF SERVICE:

The installation and maintenance of fire hydrants and the supplying of water through such hydrants is for the sole use of authorized firefighting personnel for the control and extinguishment of any fire. The Company will use due diligence at all times to provide continuous service of the character of quality proposed to be supplied but in case the service shall be interrupted or irregular or defective or fail the Company shall be liable and obligated only to use reasonable diligent efforts in the light of the circumstances then existing to restore service or to correct its characteristics.

RATE:

ANNUAL SERVICE CHARGES

	<u>RATE</u>
Hydrant charge	\$ 390.81

TERMS OF PAYMENT:

All valid charges for services are due fifteen (15) days from the postmark on the envelope in which the bill is transmitted.

ISSUED: FEBRUARY 10, 2011

EFFECTIVE: FEBRUARY 10, 2011

BY: GARY R. ERN, PRESIDENT  
GORDON'S CORNER WATER COMPANY  
27 VANDERBURG ROAD  
MARLBORO, NJ 07746

FILED PURSUANT TO ORDER OF THE  
BOARD OF PUBLIC UTILITIES IN  
DOCKET NO. WR10060430

# V.E. RALPH & SON, INC.

P.O. Box 633 · 320 SCHUYLER AVENUE, KEARNY, NJ 07032-0633  
 TELEPHONE: (201) 997-2400 TOLL FREE: (800) 526-1196  
 FAX: (201)997-6556

QUOTE NO. 34660

DATE 03/02/11

TO: 171256  
 MANALAPAN TWP FIRE CO. #1  
 5 SWEETMANS LANE  
 MANALAPAN, NJ 07726

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MANALAPAN TWP FIRE CO. #1  
 ATTN: MIKE GESUALDO  
 5 SWEETMANS LANE  
 MANALAPAN, NJ 07726

TEL #: 732-570-5163

FAX #: E-MAIL

CONTACT		TERMS	ESTIMATED SHIP DATE	FOB	
MIKE GESUALDO		NET 30 DAYS	2-3 DAYS ARO	KEARNY	
QUANTITY	U/M	CATALOG NO.	DESCRIPTION	UNIT PRICE	AMOUNT
2	BX	10-3563	CLOTH TAPE 2" X 10 YDS 6/BX #3563	9.75	19.50
2	PK	10-1002041	STERILE CONF BANDAGE 2" 1 2/PK	4.60	9.20
2	BX	10-1004041	STERILE CONF BANDAGE 4" 1 2/PK	6.90	13.80
1	EA	10-4512	DYNAREX COLD PACK, REGULAR 24/CASE	17.95	17.95
6	BT	10-613901	STERILE WATER 250 ML	2.89	17.34
6	BT	10-613801	SALINE SOLUTION/250 ML	2.89	17.34
14	EA	10-000701	STERILE BURN SHEET	4.80	67.20
7	EA	18-000139	PARAMED SCISSOR - BLUE	2.95	20.65
14	EA	10-001101	MULTI-TRAUMA DRESSING	1.39	19.46
1	BX	10-SG375L	SAFE-GRIP GLOVE/LARGE 50/ BX	13.50	13.50
1	BX	10-3612	FABRIC ADHESIVE BANDAGE 1" X 3" 100/BX	3.75	3.75
1	BX	10-3634	ADHESIVE BANDAGE, X-LG #3634	3.99	3.99
1	BX	10-100404	STERILE GAUZE PAD 4X4 (10 0)	8.90	8.90

PRICES ARE GUARANTEED THROUGH:

TOTAL

QUOTED BY:

Serving The People Who Serve The People Since 1946.

# V.E. RALPH & SON, INC.

P.O. Box 633 · 320 SCHUYLER AVENUE, KEARNY, NJ 07032-0633  
 TELEPHONE: (201) 997-2400 TOLL FREE: (800) 526-1196  
 FAX: (201)997-6556

QUOTE NO. 34660

DATE 03/02/11

TO: 171256  
 MANALAPAN TWP FIRE CO. #1  
 5 SWEETMANS LANE  
 MANALAPAN, NJ 07726

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MANALAPAN TWP FIRE CO. #1  
 ATTN: MIKE GESUALDO  
 5 SWEETMANS LANE  
 MANALAPAN, NJ 07726

TEL #: 732-570-5163

FAX #: E-MAIL

CONTACT	TERMS	ESTIMATED SHIP DATE	FOB
MIKE GESUALDO	NET 30 DAYS	2-3 DAYS ARO	KEARNY

QUANTITY	U/M	CATALOG NO.	DESCRIPTION	UNIT PRICE	AMOUNT
3	BX	10-014401	STING-EASE SWABS	2.99	8.97
5	EA	10-006930	GLUTOSE 15 (3/PACK)	11.65	58.25
1	BX	10-3360	OVAL EYE PADS 50/BX #3360	7.99	7.99
1	EA	10-001020S	VER FIRST RESPONDER KIT NAVY BLUE SOFTPACK	149.00	149.00
**SPECIAL DISCOUNTED PRICING** **FREIGHT FREE SHIPMENT** **GESUALDOMIKE@GMAIL.COM**					

PRICES ARE GUARANTEED THROUGH: 04/01/11

TOTAL

456.79

QUOTED BY: MIKE PELUSO

Serving The People Who Serve The People Since 1946.

# Dummies Unlimited Inc

Practice, does not make *perfect* - Perfect practice makes perfect!

Main	Law Enforcement & Military	Fire Rescue	Medical	Martial Arts	Videos	References	Con
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## Rescue Randy

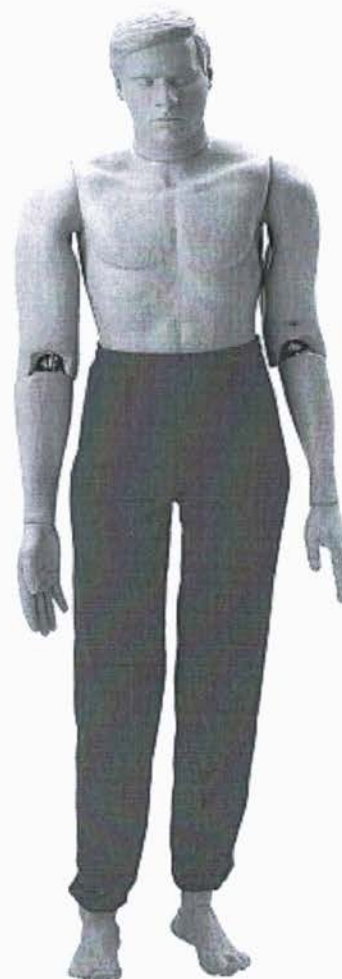
### Official manikin of the Firefighter Combat Challenge

Rescue Randy was developed for lifelike adult or juvenile victim handling, transportation, and extrication training.

These manikins can be safely used in situations too hazardous or uncomfortable for human volunteers. Made of durable vinyl with 4,100 lb. test plastic-coated cables.

**Features include: articulated joints, weight distribution according to human weight distribution chart.**

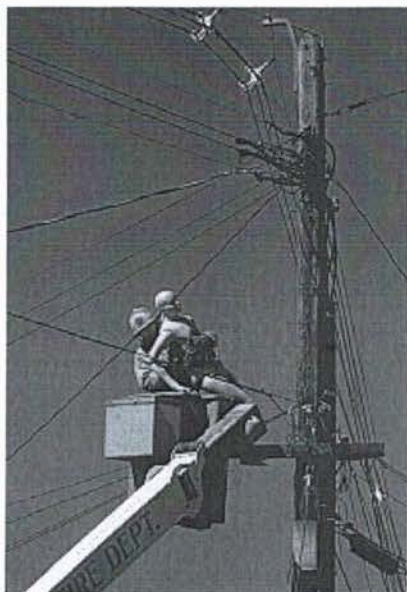
Used by the U.S. Military, Fire, and Police Departments, Safety Teams, and Emergency Personnel for rescue and extrication from pole top, confined spaces, collapsed buildings, smoke rooms, and ladder carry-down protocols worldwide.



Rescue Randy 5' 5" 55 lbs.  
Size: 50" x 21" x 12". Sh. wt. 65 lbs.

Rescue Randy 5' 5" 105 lbs.  
Size: 50" x 21" x 12". Sh. wt. 125 lbs.





Rescue Randy Combat Challenge 6' 1"  
145 lbs.  
Size: 56" x 27" x 13". Sh. wt. 165 lbs.

Rescue Randy Combat Challenge 6' 1"  
165 lbs.  
Size: 56" x 27" x 13". Sh. wt. 185 lbs.

I.A.F.F. Rescue Randy (with Additional  
Reinforcement)  
Size: 56" x 27" x 13". Sh. wt. 185 lbs.



## Dummies Unlimited

Rescue Randy 5' 5" 55 lbs.  
Size: 50" x 21" x 12". Sh. wt. 65 lbs.

\$749.00

Rescue Randy 5' 5" 105 lbs.  
Size: 50" x 21" x 12". Sh. wt. 125 lbs.

\$839.85

Rescue Randy Combat Challenge 6' 1" 145 lbs.  
Size: 56" x 27" x 13". Sh. wt. 165 lbs.

\$939.00

Rescue Randy Combat Challenge 6' 1" 165 lbs.  
Size: 56" x 27" x 13". Sh. wt. 185 lbs.

\$1033.50

I.A.F.F. Rescue Randy (with Additional Reinforcement)  
Size: 56" x 27" x 13". Sh. wt. 185 lbs.

\$1117.70

## The Fire Store

Rescue Randy 5' 5" 55 lbs.  
Size: 50" x 21" x 12". Sh. wt. 65 lbs.

\$815.99

Rescue Randy 5' 5" 105 lbs.  
Size: 50" x 21" x 12". Sh. wt. 125 lbs.

\$968.99

Rescue Randy Combat Challenge 6' 1" 145 lbs.  
Size: 56" x 27" x 13". Sh. wt. 165 lbs.

\$1101.49

Rescue Randy Combat Challenge 6' 1" 165 lbs.  
Size: 56" x 27" x 13". Sh. wt. 185 lbs.

\$1160.49

I.A.F.F. Rescue Randy (with Additional Reinforcement)  
Size: 56" x 27" x 13".Sh. wt. 185 lbs.

\$1507.49

BOARD OF FIRE COMMISSIONERS  
**MANALAPAN TOWNSHIP FIRE DISTRICT #2**  
P.O. BOX 54  
TENNET, NEW JERSEY 07763

Bill List  
Monthly Meeting March 2, 2011

ADP	8,208.10
Advanced Generator Exchange	169.00
Auto King	372.82
Belasco Petroleum	1,472.00
Carol Flannery	150.00
CentraState Fitness & Wellness Center	180.83
Charles Sacco	67.41
Document Solutions	46.63
Douglas Frueh	67.41
Fire & Safety Services, LTD	268.29
First Priority Emergency Vehicles	1,225.00
Gardons Corner Water Co.	3,373.83
O'Brien Co.	268.48
John Marini	67.41
Kaldor	247.02
Maryann Marini	150.00
McManimon & Scotland, LLC	6,120.00
Michael Auletta	67.41
Mid State Communications	208.63
Millhurst Mills, Inc.	625.00
Monmouth County Treasurer	65.00
New Jersey Department of Transportation	550.00
New Jersey State Association of Fire Districts	300.00
Pat Flannery	67.41
Pat Flannery	60.33
Pine Belt Chevrolet	161.52
Richard Hogan	67.41
Press Printers	405.00
Standard Security Life Insurance Co.	9,693.16
Stanley Sorscher	7.07

State of New Jersey Public Employees Retirement System	8,461.00
Star-Ledger	164.24
Thomas Merker	67.41
Timothy Kirkland	472.31
Van Dyk Group	1,220.00
Verizon	141.92

---

WithumSmith & Brown	855.00
TOTAL \$	43,897.13

Respectfully submitted,

  
Timothy Kirkland  
Treasurer

**John Marini**

---

**From:** Michael McGrath [mmcgrath@vandykgroup.com]  
**Sent:** Friday, March 11, 2011 11:40 AM  
**To:** John Marini  
**Cc:** fire2630@aol.com; Rick Hogan  
**Subject:** FW: Manalapan BOFC  
**Attachments:** maillogo.gif

John,

Per our conversation this is the official position of the insurance carrier. Should you have any questions please call. Thank you.

Michael McGrath, AAI  
Senior Account Executive  
609-597-3667 Phone  
609-597-4958 Fax  
[Michael@vandykgroup.com](mailto:Michael@vandykgroup.com)

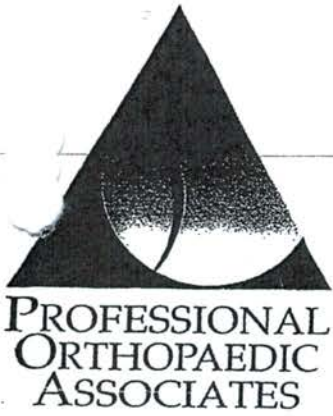


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**From:** Kathy Spisso  
**Sent:** Friday, March 04, 2011 10:31 AM  
**To:** Michael McGrath  
**Subject:** Manalapan BOFC

The Work Disposition Form that Cathy C sent over regarding Ryan Perrone, Manalapan BOFC, I spoke to Phyllis Azzariti at Highland Claims, she said that the fire company should not allow him back until they have a doc's note stating he is OK to resume full duty work. The fire company doesn't have light duty work. I asked if she wanted this note, she said no because there isn't a claim put in with this policy. I will keep in our records if that's OK with you. Do you want to get back to Mr. Marini and also we need to change the contact person for Manalapan in system to John and his #. Thanks

Kathy Spisso  
Claims Manager



WORK DISPOSITION FORM

TO: \_\_\_\_\_ FAX: \_\_\_\_\_

RE: RYAN PERRONE

BODY PART: (B) Hip

WORK RELATED? Y N MMPI ACHIEVED? Y N

CLAIM # \_\_\_\_\_ DOI: \_\_\_\_\_

DX: (B) Hip trauma catheter

FINDINGS: LS spine symptoms persist.

TREATMENT PLAN: LS spine treatment

A) FULL DUTY B) WORK RESTRICTIONS AS FOLLOWS:

SEDENTARY WORK ONLY  LIGHT WORK

MEDIUM WORK  HEAVY WORK

\*\*see definitions on reverse (U.S. Department of Labor)

NO LIFTING OVER (10) 25 50 75 100 LBS

NO WORK ABOVE SHOULDER LEVEL

NO REPETITIVE BENDING OR KNEELING

NO CLIMBING

*Effective  
2/18/11*

If light duty is not available nor the ability to accommodate work restrictions; the patient should remain off from work.

C) NO WORK UNTIL FURTHER NOTICE:

Patient will be re-evaluated on \_\_\_\_\_

ADDITIONAL INSTRUCTIONS: cleared for sedentary work and light work

TORPEY 2-16-11  
BRIAN M. TORPEY, M.D. DATE

NOTE: IF FAXING BACK, PLEASE ADDRESS TO EILEEN MAGURIE AT FAX 732-349-7722.

Board Certified\*  
Fellowship Trained  
Orthopaedic Surgeons  
Harry A. Bade III, MD, FACS\*  
Christopher D. Johnson, MD, FACS\*  
Brian M. Torpey, MD, FACS\*  
Gregg R. Foos, MD, FACS\*  
David R. Gentile, MD, FACS\*  
Jason D. Cohen, MD\*  
Glenn Gabisan, MD

Board Certified Anesthesiologist  
B L Swick, MD

Physician's Assistants  
A Philip Campbell, MPAS, PA-C  
Kevin S. Brown, PA-C

- ▲ Sports Medicine
- ▲ Arthroscopic Surgery
- ▲ Hand & Microsurgery
- ▲ Knee & Shoulder Surgery
- ▲ Spinal & Scoliosis Surgery
- ▲ Foot & Ankle Surgery
- ▲ Total Joint Replacement

inton Falls, New Jersey 07724  
76 Shrewsbury Avenue, Suite 201  
tel: (732) 530-4949  
fax: (732) 530-3618

ms River, New Jersey 08753  
30 Hooper Avenue, Suite 101  
tel: (732) 341-6777  
fax: 349-7722

LD, NEW JERSEY 07728  
3 T MAIN STREET  
TEL: 577-0027  
FAX: 732-577-0036



Board Certified\*  
 Fellowship Trained  
 Orthopaedic Surgeons  
 Harry A. Bade III, MD, FACS\*  
 Christopher D. Johnson, MD, FACS\*  
 Brian M. Torpey, MD, FACS\*  
 Gregg R. Foos, MD, FACS\*  
 David R. Gentile, MD, FACS\*  
 Jason D. Cohen, MD\*  
 Glenn Gabisan, MD

Board Certified Anesthesiologist  
 Barry L. Swick, MD

Physician's Assistants  
 Phillip Campbell, MPAS, PA-C  
 and S. Brown, PA-C

- ▲ Sports Medicine
- ▲ Arthroscopic Surgery
- ▲ Hand & Microsurgery
- ▲ Knee & Shoulder Surgery
- ▲ Spinal & Scoliosis Surgery
- ▲ Foot & Ankle Surgery
- ▲ Total Joint Replacement

Tinton Falls, New Jersey 07724  
 776 Shrewsbury Avenue, Suite 201  
 Tel: (732) 530-4949  
 Fax: (732) 530-3618

Toms River, New Jersey 08753  
 1430 Hooper Avenue, Suite 101  
 Tel: (732) 341-6777  
 Fax: (732) 349-7722

1 101 OLD, NEW JERSEY 07728  
 3 251ST MAIN STREET  
 32-577-0027  
 F 732-577-0036

WORK DISPOSITION FORM

TO: \_\_\_\_\_ FAX: \_\_\_\_\_

RE: RYAN PERRONE

BODY PART: (B) Hip

WORK RELATED? (Y) N MMPI ACHIEVED? Y N

CLAIM # \_\_\_\_\_ DOI: \_\_\_\_\_

DX: (B) Hip trauma centrally

FINDINGS: LS spine symptoms persist.

TREATMENT PLAN: LS spine treatment

A) FULL DUTY      B) WORK RESTRICTIONS AS FOLLOWS:

SEDENTARY WORK ONLY       LIGHT WORK

MEDIUM WORK       HEAVY WORK

\*\*see definitions on reverse (U.S. Department of Labor)

NO LIFTING OVER (10) 25 50 75 100 LBS

NO WORK ABOVE SHOULDER LEVEL

NO REPETITIVE BENDING OR KNEELING

NO CLIMBING

If light duty is not available nor the ability to accommodate work restrictions; the patient should remain off from work.

C) NO WORK UNTIL FURTHER NOTICE:

Patient will be re-evaluated on \_\_\_\_\_

ADDITIONAL INSTRUCTIONS: cleared for sedentary work and light work

TORPEY      2-16-11  
 BRIAN M. TORPEY, M.D.      DATE

*Effective  
2/18/11*

NOTE: IF FAXING BACK, PLEASE ADDRESS TO EILEEN MAGURIE AT FAX 732-349-7722.



Joseph F. Spevak  
49 Millhurst Rd.  
Englishtown, N.J. 07726  
E-mail—JoeS61946@Verizon.Net

Board of Fire Commissioners  
District # 2  
Manalapan Twp.  
Box 54  
Tennent, N. J. 07763

March 2 , 2011

**Estimate for Maintenance of Fire Co. Grounds @ 5 Sweetman's Lane.**

**7 months weekly lawn mowings / weather permitting  
Pickup litter , mow grass , trim & blow off sidewalk**

**( Grass to be mowed only if needed )**

**Spray weed control in cracks / parking lot  
\$100.00 per cut.....\$2,800.00**

**Any Extra's**

**Fertilizer , lime , broadleaf weed control & cleanup from snow removal  
or leaves , storm damage . Pruning of trees & mulch added.....Reseed  
grass areas as needed. Cleanup around sign / flowers planted before  
Memorial Day & in the Fall after Labor Day .**

**I'm Fully insured for Landscaping & related services / Commercial  
General Liability. Copy of Certificate of Insurance is available on  
request.**

  
Joseph F. Spevak  
Owner



# Gordon's Corner Water Company

27 Vanderburg Road • PO Box 145 • Marlboro, NJ 07746-0145  
phone (732) 946-9333 • fax (732) 946-9399  
[www.GordonsCornerWater.com](http://www.GordonsCornerWater.com)

February 24, 2011

Manalapan Board of Fire Commissioners  
Fire District #2

RE: Public Fire Protection Service Charges  
Effective 2/10/11

Dear Commissioners:

Gordon's Corner Water Company received approval for an overall rate increase from the New Jersey Board of Public Utilities effective February 10, 2011. As part of this increase, the inch foot charge portion of the public fire charges was eliminated and replaced with an annual hydrant charge that is reflected in the enclosed tariff sheet number 31. This change has caused an increase in your fire district's current monthly public fire protection service charge as shown on the March 1, 2011 invoice.

Please contact our office if you have any questions regarding this change in billing rate as it applies to future invoices.

Yours truly,

David G. Ern  
Vice President & General Manager

GORDON'S CORNER WATER COMPANY  
B.P.U. No. 6 - WATER

RATE SCHEDULES

NO. 2: PUBLIC FIRE PROTECTION SERVICE

APPLICABILITY:

To municipalities throughout entire territory for public fire protection.

CHARACTER OF SERVICE:

The installation and maintenance of fire hydrants and the supplying of water through such hydrants is for the sole use of authorized firefighting personnel for the control and extinguishment of any fire. The Company will use due diligence at all times to provide continuous service of the character of quality proposed to be supplied but in case the service shall be interrupted or irregular or defective or fail the Company shall be liable and obligated only to use reasonable diligent efforts in the light of the circumstances then existing to restore service or to correct its characteristics.

RATE:

ANNUAL SERVICE CHARGES

	<u>RATE</u>
Hydrant charge	\$ 390.81

TERMS OF PAYMENT:

All valid charges for services are due fifteen (15) days from the postmark on the envelope in which the bill is transmitted.

ISSUED: FEBRUARY 10, 2011

EFFECTIVE: FEBRUARY 10, 2011

BY: GARY R. ERN, PRESIDENT  
GORDON'S CORNER WATER COMPANY  
27 VANDERBURG ROAD  
MARIBORO, NJ 07746

FILED PURSUANT TO ORDER OF THE  
BOARD OF PUBLIC UTILITIES IN  
DOCKET NO. WR10060430

LFN 2011-1(R)

January 12, 2011

# Local Finance Notice

Chris Christie  
Governor

Kim Guadagno  
Lt. Governor

Lori Grifa  
Commissioner

Thomas H. Neff  
Director

## Contact Information

### Director's Office

V. 609.292.6613

F. 609.292.9073

### Local Government Research

V. 609.292.6110

F. 609.292.9073

### Financial Regulation and Assistance

V. 609.292.4806

F. 609.984.7388

### Local Finance Board

V. 609.292.0479

F. 609.633.6243

### Local Management Services

V. 609.292.7842

F. 609.633.6243

### Authority Regulation

V. 609.984.0132

F. 609.984.7388

### Mail and Delivery

101 South Broad St.

PO Box 803

Trenton, New Jersey

08625-0803

Web: [www.nj.gov/dca/dlgs](http://www.nj.gov/dca/dlgs)

E-mail: [dlgs@dca.state.nj.us](mailto:dlgs@dca.state.nj.us)

## Distribution

Municipal and Freeholder  
Clerks

School Business Officials

Local Procurement Officials

Chief Financial Officers

Local Authority and Fire District  
Commissioners

## Limits on Bid Acceptance Dates 2011 Federal and State Holidays

This Local Finance Notice provides local procurement officials a current list of all 2011 Federal and State holidays for ensuring local compliance with N.J.S.A. 40A:11-23(a) and N.J.S.A. 18A:18A-21(a) regarding when bids cannot be accepted.

The law places limits on when contracting units can accept bids for local public and public school contracts. The provision in both laws read as follows:

*For all contracts, the date fixed for receiving the bids shall not fall on a Monday, or any day directly following a State or federal holiday.*

Currently, all Federal holidays are also State holidays, and many of them fall on Mondays. **The law applies whether or not the contracting unit observes a given holiday.** The law supersedes local holiday observance. In addition, the Division advises that the law also applies to receipt of requests for proposals under competitive contracting.

The law does not apply to quotations or professional services, because the "10 days before receipt of bids" requirement does not apply. Also, board of education transportation contracts, pursuant to N.J.S.A. 18A:39-1 et seq., are not governed by the law.

In addition to "no-bid Mondays," the table on Page 2 of this Notice may be helpful to contracting units desiring to use the date following the Monday or holiday in 2011. The full laws are reprinted following the table.

Recipients of this Notice are asked to share it with their procurement staff, governing bodies, chief executive and administrative officers, legal counsel, engineers, and architects. The information should especially be shared with those individuals responsible for the development and preparation of specifications, and for the scheduling and receipt of bids and proposals.

Thomas H. Neff, Director

### 2011 Table of State and Federal Holiday Bid Acceptance Dates

Holiday (no bids received)	Date	Day	Bid Due Day	Bid Due Date
New Year's Day Observed	12/31/2010	Friday	Tuesday	1/4/2011
Martin Luther King, Jr.'s Birthday	1/17/2011	Monday	Wednesday	1/19/2011
Lincoln's Birthday*	2/11/2011	Friday	Tuesday	2/15/2011
President's Day (Washington's Birthday)	2/21/2011	Monday	Wednesday	2/23/2011
Good Friday*	4/22/2011	Friday	Tuesday	4/26/2011
Memorial Day	5/30/2011	Monday	Wednesday	6/1/2011
Independence Day	7/4/2011	Monday	Wednesday	7/6/2011
Labor Day	9/5/2011	Monday	Wednesday	9/7/2011
Columbus Day	10/10/2011	Monday	Wednesday	10/12/2011
Election Day *	11/8/2011	Tuesday	Thursday	11/10/2011
Veteran's Day	11/11/2011	Friday	Tuesday	11/15/2011
Thanksgiving Day	11/24/2011	Thursday	Tuesday	11/29/2011
Christmas Day Observed	12/26/2011	Monday	Wednesday	12/28/2011

**In addition, bids may not be accepted on any Monday.**

\* State Holiday only (not federal)

## Laws and Rules Related to Postponement and Issuing Addenda to Bids

### N.J.A.C. Rules Applying to Local and Public School Contracting Units

#### 5:34-9.3 Cancellation or postponement of receipt of bids or proposal

(a) Publicly announced receipt of bids or competitive contracting proposals shall be considered cancelled when the contracting unit must amend or modify the bid specifications and cannot meet the requirements of N.J.S.A. 40A:11-23 and 18A:18A-21. The following procedures shall be used in the event a contracting unit cancels the receipt of publicly advertised bids or competitive contracting proposals:

1. All vendors who have either submitted bids or proposals, or received specifications or request for proposals, shall be notified by telephone, fax, or e-mail that the receipt thereof has been cancelled, the reason therefore, and notification regarding the return of the unopened bids pursuant to this section.
2. The contracting unit shall allow vendors to retrieve bids or proposals that had been:
  - i. Submitted at or before the time of cancellation;
  - ii. Previously sent but had not arrived by the time of cancellation; or
  - iii. For those not picked up by a vendor within 10 business days of being notified of their availability, the contracting unit shall return them, unopened, by certified mail or other delivery service that provides a delivery receipt.
3. On the day and time originally scheduled for receipt of bids or proposals, a notice shall be posted at the place where bids were to have been received, stating that the receipt of bids or proposals has been cancelled. No bids or proposals are to be received at this time.
2. All advertisements for the receipt of rescheduled bids or proposals must adhere to the requirements of N.J.S.A. 40A:11-23 or 18A:18A-21, as appropriate to the contracting unit for the statutory number of days between notice and when new bids or proposals can be received.

(b) Publicly announced receipt of bids or competitive contracting proposals shall be considered postponed when an unforeseen circumstance occurs that would affect or prohibit the opening of bids or proposals. The opening of the bids or proposals must occur within five days, excluding Saturdays, Sundays, and holidays, of the original date of the receipt of bids or proposals. The following procedures shall be used in the event a contracting unit must postpone the receipt of publicly advertised bids or competitive contracting proposals:

3. As soon as practicable, all vendors who have either submitted bids or proposals, or received specifications or request for proposals, shall be notified by telephone, fax, or e-mail that the receipt thereof has been postponed and the reason therefore.
4. If possible, on the day and time originally scheduled for receipt of bids or proposals, a notice shall be posted at the place where bids were to have been received, stating that the receipt of bids or proposals has been postponed.
5. In the event of a postponement, no bids or proposals shall be opened.

## Local Public Contracts Law

### 40A:11-23. Advertisements for bids; bids; general requirements

...  
c. Notice of revisions or addenda to advertisements or bid documents shall be provided as follows:

1) For all contracts except those for construction work and municipal solid waste collection and disposal service, notice shall be published no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids, in an official newspaper of the contracting unit and be provided to any person who has submitted a bid or who has received a bid package, in one of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

2) For all contracts for construction work, notice shall be provided no later than seven days, Saturdays, Sundays, or holidays excepted, prior to the date for acceptance of bids, to any person who has submitted a bid or who has received a bid package in any of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

3) For municipal solid waste collection and disposal contracts, notice shall be published in an official newspaper of the contracting unit and in at least one newspaper of general circulation published in the State no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids.

d. Failure of the contracting unit to advertise for the receipt of bids or to provide proper notification of revisions or addenda to advertisements or bid documents related to bids as prescribed by this section shall prevent the contracting unit from accepting the bids and require the readvertisement for bids pursuant to subsection a. of this section. Failure to obtain a receipt when good faith notice is sent or delivered to the address or telephone facsimile number on file with the contracting unit shall not be considered failure by the contracting unit to provide notice.

## Public School Contracts Law

### 18A:18A-21. Advertisements for bids; bids; general requirements

...  
c. Notice of revisions or addenda to advertisements or bid documents shall be provided as follows:

(1) For all contracts except those for construction work, notice shall be published no later than seven days, Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids, in an official newspaper of the board of education and be provided to any person who has submitted a bid or who has received a bid package, in one of the following ways: (a) in writing by certified mail or (b) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or (c) by a delivery service that provides certification of delivery to the sender.

(2) For all contracts for construction work, notice shall be provided no later than seven days, Saturdays, Sundays, or holidays excepted, prior to the date for acceptance of bids, to any person who

has submitted a bid or who has received a bid package in any of the following ways: i) in writing by certified mail or ii) by certified facsimile transmission, meaning that the sender's facsimile machine produces a receipt showing date and time of transmission and that the transmission was successful or iii) by a delivery service that provides certification of delivery to the sender.

d. Failure of the board of education to advertise for the receipt of bids or to provide proper notification of revisions or addenda to advertisements or bid documents related to bids as prescribed by this section shall prevent the board of education from accepting the bids and require the readvertisement for bids pursuant to subsection a. of this section. Failure to obtain a receipt when good faith notice is sent or delivered to the address or telephone facsimile number on file with the board of education shall not be considered failure by the board of education to provide notice....



**Revised Bid and Quote Thresholds for Contracting Units - 01/13/2011**

The following guidance is for government agencies that fall under the provisions of the Local Public Contracts Law and the Public School Contracts Law that HAVE NOT APPOINTED a Qualified Purchasing Agent.

On January 1, 2011, the provisions of the revisions to Qualified Purchasing Agent laws (P.L. 2009, c.166) took effect. There is one important element that has an immediate impact on contracting units that have not appointed a Qualified Purchasing Agent as of January 1, 2011. Other parts of the law do not have immediate effect and the Division will soon release a comprehensive review of the law.

Contracting units who do not currently have named a Qualified Purchasing Agent (pursuant to N.J.S.A. 40A:11-9 and N.J.A.C. 5:34-5) now have a bid threshold of \$17,500, regardless of any prior local actions that provide a higher threshold. For these contracting units, this change supersedes the bid threshold changes announced in Local Finance Notice 2010-13.

These contracting units now also have a quotation threshold of \$2,625 (15% of the bid threshold). The \$17,500 amount is consistent with State laws concerning compliance with "pay-to-play" laws. The foregoing also applies to those contracting units who may have a QPA on staff but have not actively named that person as the QPA for that contracting unit. N.J.A.C. 5:34-5.2 provides the procedures for appointing QPA and how to increase the bid threshold up to the statutory maximum of \$36,000.

If you have any questions on this or any other issue concerning the Local Public Contracts Law, please email [lpcl@dca.state.nj.us](mailto:lpcl@dca.state.nj.us) or call 609-633-6152.



## *Information Technology Report*

*February 2011*

*Prepared for*

**Board of Fire Commissioners, District #2  
Manalapan Township Fire Company**

PO Box 54  
Tennent, NJ 07763

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## Month End Review

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Purchase order requests for the following items were made in the month of February:

---

Purchase Order #	Date:	Description:
N/A		

---

**To date, the following items have been received in good condition:**

N/A

**Items still waiting to be received:**

N/A

---

### **Administrative**

The Fargo DTC-525LC ID card printer the District purchased several years ago was sent out for service because it was not printing cards. The machine is several years old and is no longer under warranty or supported by Fargo. It was determined by J. O'Brien, Inc, an authorized Fargo service facility in Springfield, NJ that the printer has a faulty motherboard. It was suggested that we trade our old unit in for a credit towards a newer model, the Fargo DTC4500, or we can purchase a used model they have in stock that would be identical to our current unit, but would not be supported. Supporting documents are attached to this report for reference.

The fire company is looking to have the projector in the 2<sup>nd</sup> Floor meeting room replaced. Pricing options are attached.

### **FireCompanies.com**

FireCompanies.com was instructed to have the website published to the internet for public viewing. We're still awaiting the release of the "live" version of the website to date.

Respectfully submitted,

Peter Hall  
Information Technology Officer

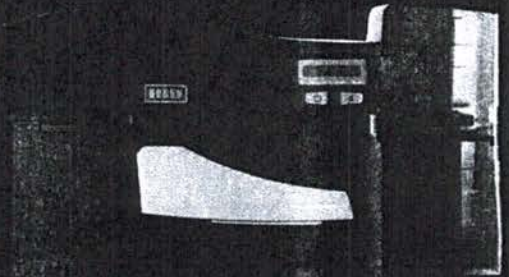
# FARGO® DTC4500

## Direct-to-Card Printer

**High-volume performance** – Built for organizations requiring robust, high-volume printing every day. Standard features include high-capacity ribbon supplies and dual-input card hoppers that allow for maximum card input capacity and management of multiple card types.

**Maximum security** – Optional single- or dual-sided simultaneous lamination offers enhanced card security and durability.

**Highly versatile** – The modular design allows organizations to build upon their investment by adding field-upgradable modules, such as dual-sided printing and technology card encoding.



## ACCESS versatility.

The versatility of the DTC4500 is unsurpassed from loyalty cards to sophisticated access cards with embedded electronics. Empowered by an extremely robust and highly-reliable print engine, this high-volume printer delivers speed, power and versatility rolled into one.

High capacity ribbons enable the DTC4500 to print twice as many full color cards than most printers before the ribbon has to be changed, providing continuous high quality-card printing and encoding.

**The DTC4500 offers field-upgradable options for migration to higher levels of security in the future:**

- ▶ Optional card lamination for applying overlaminate to produce high-secure cards that resist forgery and increase card durability, and unique, dual-sided simultaneous lamination also saves time with increased throughput.
- ▶ Dual-sided printing module provides more space for card holder information and security features like duplicate photo and digital-signature.
- ▶ Technology encoding modules encode data for magnetic stripe, proximity, contact and/or contactless technology cards, such as ICLASS<sup>®</sup>, for access control or other applications.

**The DTC4500 combines a high level of security with the convenience to easily print what you need, including:**

- ▶ Built-in security with password-protected printer operation and fluorescent panel printing for a cost-effective and dynamic increase in card security.
- ▶ SmartScreen™ graphical display provides easy-to-follow prompts to be sure you'll always know the status of the printer.
- ▶ Standard dual-input card hopper for increased capacity or management of multiple card types.
- ▶ Easy integration into existing IT infrastructures through the built-in Ethernet and USB connection, allowing for centralized or remote ID card issuance.
- ▶ Industry's first inline card printing and technology card encoding with one connect or using USB or Ethernet connectivity.
- ▶ Fully compatible with Asure ID<sup>®</sup> card personalization software for badge design, database management and technology card encoding.

The FARGO® DTC4500 is built with Genuine HID<sup>™</sup> technology and is fully interoperable with other products in the HID ecosystem, enabling organizations to leverage their existing HID technology investments.

# Specifications

**Print Method** Dye-Sublimation / Resin Thermal Transfer  
**Resolution** 300 dpi (11.8 dots/mm) continuous tone  
**Colors** Up to 16.7 million / 256 shades per pixel

## Print Ribbon Options

- Full-color with resin black and overlay panel, YMCKO™, 500 prints
- Full-color with two resin black panels and overlay panel, YMCKFO™, 500 prints
- Full-color with two resin black panels and overlay panel, YMCKFKO™, 500 prints
- Full-color with two resin black panels and overlay panel, YMCKFKO™, 400 prints
- Full-color with two resin black panels and overlay panel, YMCKK™, 500 prints
- Resin black and overlay panel, KO™, 1250 prints
- Dye-sublimation black and overlay panel, BO™, 1250 prints
- Resin black (standard and premium), 3000 prints
- Resin green, blue, red, white, silver and gold, 2000 prints
- Rewrite technology - no ribbon required

## Print Speed\*\*

7 seconds per card (K™); 12 seconds per card (KO™); 24 seconds per card (YMCKO™); 31 seconds per card (YMCKO™)

## Accepted Standard Card Sizes

CR-80 (3.375" x 2.125" W / 85.6mm x 54mm W); CR-79 Adhesive Back (3.313" x 2.063" W / 84.1mm x 52.4mm W)  
 CR-80 edge-to-edge (3.367" x 2.111" W / 85.3mm x 53.7mm W); CR-79 (3.37" x 2.04" W / 83.8mm x 51.8mm W)

## Accepted Card Thickness

Print Only: .009" - .040" / 9 mil - 40 mil / .229mm - 1.016mm; Print/Lamination: .030" - .040" / 30 mil - 40 mil / .762mm - 1.02mm

## Accepted Card Types

PVC or polyester cards with polished PVC finish; monochrome resin required for 100% polyester cards; optical memory cards with PVC finish; rewrite

## Input Hopper Card Capacity

Dual-Input Card Hopper (200 cards)  
 Up to 100 cards (.030" / .762mm)

## Output Hopper Card Capacity

Up to 100 cards (.030" / .762mm)  
 Up to 100 cards (.030" / .762mm) - same-side input/output card hopper or lamination module required

## Reject Hopper Card Capacity

Card cleaning roller integrated into ribbon cartridge; cleaning roller is automatically replaced with each ribbon change

## Memory

32 MB RAM

## Software Drivers

Windows® XP / Vista™ (32 bit & 64 bit) / Server 2003 & 2008 / Windows® 7 / Linux®

## Interface

USB 2.0 and Ethernet with internal print server

## Operating Temperature

65° to 80° F / 18° to 27° C

## Humidity

20-80% non-condensing

## Dimensions

Single-Sided Printer: 9.874" x 18.174" x 9.274" / 249mmH x 460mmW x 234mmD  
 Dual-Sided Printer: 9.874" x 18.774" x 9.274" / 249mmH x 475mmW x 234mmD  
 Printer + Lam: 18.974" x 18.774" x 9.274" / 480mmH x 475mmW x 234mmD

## Weight

Single-Sided Printer: 9lbs / 4.1 Kg; Dual-Sided Printer: 11lbs / 5 Kg; Printer + Lam: 20 lbs / 9.1 Kg

## Agency Listings

Safety: UL 60950-1, CSA C22.2 (60950-1), and CE; EMC: FCC Class A, CRC C1374, CE (EN 55022 Class A, EN 55024), CCC, BSMI, KCC

## Supply Voltage

100-240 VAC, 3.3 A

## Supply Frequency

50 Hz / 60 Hz

## Warranty

Printer - Two years; Printhead - Two years, unlimited pass with UltraCard™

## Encoding Options

125 kHz (HID Prox) reader; 13.56 MHz (CLASS, MIFARE, ISO 14443 A/B, ISO 15693) read/write encoder; Contact Smart Card Encoder reads from and writes to all ISO7816 1/2/3/4 memory and microprocessor smart cards (T=0, T=1) as well as synchronous cards; ISO Magnetic Stripe Encoding, dual high- and low-coercivity, Tracks 1, 2 and 3

## Options

Single Wire Ethernet and USB 2.0 interface for inline printing and encoding (note: single wire Ethernet encoding is only available for iCLASS® and contact smart card encoding); Dual-Sided Printing Module - Upgradable; Same-Side Input/Output Card Hopper - Upgradable; Smart Card Encoder (contact/contactless) - Upgradable; Magnetic Stripe Encoding - Upgradable; Printer Cleaning Kit, Single- or dual-sided simultaneous lamination - Upgradable

## Software

Swift ID™ Embedded Badging Application, FARGO Workbench Diagnosis Utility

## Display

User friendly, SmartScreen™ graphical display

## Printer Security

Printer access password protected; Kensington® lock compatibility



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**Corporate**  
 North America  
 1570 Barstow Hwy  
 Irvine, CA 92618  
 U.S.A.  
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 Tel: +1 949 732 2000  
 Fax: +1 949 732 2360

**Asia Pacific**  
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 North Point  
 Island East  
 Hong Kong  
 Tel: +852 3160 9800  
 Fax: +852 3160 4809

**Latin America**  
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 Leon 37160, Gto.  
 Mexico  
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 Fax: +52 477 779 1493

**Europe, Middle East & Africa**  
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 Phoenix Road  
 Lavenhill, Suffolk  
 CB9 7AE  
 England  
 Tel: +44 1440 714 850  
 Fax: +44 1440 714 840

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J. O'BRIEN COMPANY, INC.  
 40 COMMERCE STREET  
 SPRINGFIELD, NJ 07081

Tel: (973) 379-8844  
 Fax: (973) 379-8373

# Quotation

Quoted By: **Keycee Ciccone**

TAX ID #22-2687776

Page 1 of 1

QUOTATION #:	CUST REF #	PAYMENT TERMS	VALID FROM	VALID TO
2960		Net 30 Days	2/23/2011	4/24/2011

BILL TO	SHIP TO
Manalapan Township Fire District No. 2 P.O. Box 54 Tennent, NJ 07763  Attention: Accounts Payable	Manalapan Township Fire District No. 2 Attn: Pater Hall 7 Cooper Hawk Drive Manalapan, NJ 07726  Attention: Pete Hall

BILLING INFO	SHIPPING INFO
Bill To Phone: Bill To Fax: Bill To Email: phall@netlink-corp.com	Ship Via: UPS Ground  Estimated Weight: 0

LINE NUMBER	QUANTITY	PART #	PRODUCT DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	Misc.	Misc. DTC 4500-Duplex printer with Single Side Lam - Item # 49400: USB and Ethernet; 2 Year Warranty	\$4,269.000	\$4,269.00
2	1	Misc.	Misc. Fargo TRADE UP Rebate	(\$500.000)	(\$500.00)
				<b>SubTotal:</b>	<b>\$3,769.00</b>
				Shipping & Handling	\$0.00
				Tax:	\$0.00
				<b>Quote Total:</b>	<b>\$3,769.00</b>

Client will pick up printer in office - no S/H will be added to above quote. Rebate of \$ 500.00 will be given for trade in of DTC 525 LC Serial # A4500548

**QUOTATION**



J. O'BRIEN COMPANY, INC.  
 40 COMMERCE STREET  
 SPRINGFIELD, NJ 07081

Tel: (973) 379-8844  
 Fax: (973) 379-8373

TAX ID #22-2687776

# Quotation

Quoted By: **Kaycee Ciccone**

Page 1 of 1

QUOTATION #:	CUST REF #	PAYMENT TERMS	VALID FROM	VALID TO
2959		Net 30 Days	2/23/2011	4/24/2011

**BILL TO**  
 Manalapan Township Fire District No. 2  
 P.O. Box 54  
 Tennent, NJ 07763  
  
 Attention: Acconts Payable

**SHIP TO**  
 Manalapan Township Fire District No. 2  
 Attn: Peter Hall  
 7 Cooper Hawk Drive  
 Manalaoan, NJ 07726  
  
 Attention: Pete Hall

**BILLING INFO**  
 Bill To Phone:  
 Bill To Fax:  
 Bill To Email: phall@netlink-corp.com

**SHIPPING INFO**  
 Ship Via: UPS Ground  
 Estimated Weight: 0

LINE NUMBER	QUANTITY	PART #	PRODUCT DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	Misc.	Misc. DTC 4500 - Duplex Printer with Dual Sided Lam - Item # 49500: USB and Ehternet ; 2 Year Warranty	\$4,819.000	\$4,819.00
2	1	Misc.	Misc. Fargo TRADE UP Rebate	(\$500.000)	(\$500.00)

<b>SubTotal:</b>	<b>\$4,319.00</b>
Shipping & Handling	\$0.00
Tax:	\$0.00
<b>Quote Total:</b>	<b>\$4,319.00</b>

Client will pick up printer in office - no S/H will be added to above quote. Rebate of \$ 500.00 will be given for trade in of DTC 525 LC Serial # A4500548.

**QUOTATION**



J. O'BRIEN COMPANY, INC.  
 40 COMMERCE STREET  
 SPRINGFIELD, NJ 07081

Tel: (973) 379-8844  
 Fax: (973) 379-8373

TAX ID #22-2687776

# Quotation

Quoted By: Kaycee Ciccone

Page 1 of 1

QUOTATION #:	CUST REF #	PAYMENT TERMS	VALID FROM	VALID TO
2958		Net 30 Days	2/23/2011	4/24/2011

**BILL TO**  
 Manalapan Township Fire District No. 2  
 P.O. Box 54  
 Tennent, NJ 07763  
  
 Attention: Accounts Payable

**SHIP TO**  
 Manalapan Township Fire District No. 2  
 Attn: Peter Hall  
 7 Cooper Hawk Driver  
 Manalapan, NJ 07726  
  
 Attention: Peter Hall

**BILLING INFO**  
  
 Bill To Phone:  
 Bill To Fax:  
 Bill To Email: phall@netlink-corp.com

**SHIPPING INFO**  
  
 Ship Via: UPS Ground  
 Estimated Weight: 0

LINE NUMBER	QUANTITY	PART #	PRODUCT DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	1	Misc.	Misc. DTC525 LC - Refurbished Duplex Printer: Will fit into existing Lamination Station: 30 Day Warranty - System is identical to current Printer - Evaluated, Adjusted LAM TOF, Aligned Card Path, Calibrated, Cleaned, Tested with Lam	\$550.000	\$550.00

<b>SubTotal:</b>	<b>\$550.00</b>
Shipping & Handling	\$0.00
Tax:	\$0.00
<b>Quote Total:</b>	<b>\$550.00</b>

Option One: Alternative option to purchasing a new system would be to purchase one of the refurbished DTC525 Duplex printers we have available and ready for sale. There will be a 30 Day Warranty Offered - and this system will be plug and play with current Assure ID software. \$150.00 Evaluation Fee and any Labor Hours (\$110.00 per hour) incurred for the repair of clients existing printer will be waived as a courtesy. Client will pick up in office - therefore, no shipping or handling charges will be added to this quotation.

**QUOTATION**



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dtc4500

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## DTC4500-LC SS Base MODEL, USB - Fargo Electronics 49400

Overview - [Online stores](#) - [Details](#)



**\$3,114** [online](#)

Printer

UPTrade your ID Card Printer and Save! Find out how NEW Fargo DTC4500 direct-to-card, dual-sided ID printer with single-sided lamination High-volume performance with maximum security, the Fargo DTC4500 features high capacity ribbon supplies, dual input hoppers and built-in password protection. The DTC4500 is designed for organizations who require robust, high-volume printing on an every day basis. Versatility and Security The highly robust and reliable print engine, power and versatility allows for unsurpassed ID card printing delivery speeds. Additionally, the Fargo DTC4500 (part #49400) is user-friendly with its easy setup and SmartScreen... [more »](#)

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### Online stores

Show only:  Google Checkout  Free shipping  New items Your location: Yorketown, NJ 07726 - [Change](#)

<a href="#">Relevance</a>	<a href="#">Seller rating</a>	<a href="#">Condition</a>	<a href="#">Tax and shipping</a>	<a href="#">Total price</a>	<a href="#">Base price</a>
<a href="#">Surveillent.com</a>	<a href="#">41 seller ratings</a>	New	No tax + Shipping: \$49.99	\$3,163.99	<b>\$3,114.00</b>
<a href="#">ID Zone</a>	<a href="#">40 seller ratings</a>	New	No tax + Free shipping	\$5,699.00	<b>\$5,699.00</b>
<a href="#">ID Wholesaler</a>	<a href="#">48 seller ratings</a>	New	No tax + Free shipping	\$5,699.00	<b>\$5,699.00</b>
<a href="#">Manufacturing Application...</a>	<a href="#">30 seller ratings</a>	New	No tax + Shipping: \$10.96	\$5,709.96	<b>\$5,699.00</b>
<a href="#">Safe-Card ID</a>	Show all 2 No rating	New	No tax + Shipping: \$35.00	\$5,734.00	<b>\$5,699.00</b>

Online stores 1 - 5 of 5

### Details

Brand FARGO  
 Part Numbers 49400, DTC4500 Card Printer-Encoder  
 UPC 0754563494003, 754563494003

[Fargo DTC4500](#)

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dtc4500

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## DTC4500-LC DS Base MODEL, USB - Fargo Electronics 49500

Overview - [Online stores](#) - [Details](#)



**\$6,699** [online](#)

Color - Printer

Fargo DTC4500 Dual Side ID Card Printer with Lamination and Ethernet Suggested retail pricing is advertised as required by the manufacturer. To view your lower price, please log in. This high volume, maximum security printer provides multiple options to customize it to your company's card printing needs. Fast, powerful card prints are produced by their robust, powerful machine. The high capacity ribbons allow the printing of twice as many full color cards than the average printer prior to a ribbon change. Continuous high volume card printing with technology encoding modules and dual input card hoppers allow for maximum capacity printing and... [more »](#)

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### Online stores

Show only:  Google Checkout  Free shipping  New items

Your location: Yorketown, NJ 07726 - [Change](#)

<a href="#">Relevance</a>	<a href="#">Seller rating</a>	<a href="#">Condition</a>	<a href="#">Tax and shipping</a>	<a href="#">Total price</a>	<a href="#">Base price</a>
<a href="#">ID Zone</a>	<a href="#">40 seller ratings</a>	New	No tax + Free shipping	\$6,699.00	<b>\$6,699.00</b>
<a href="#">ID Wholesaler</a>	<a href="#">48 seller ratings</a>	New	No tax + Free shipping	\$6,699.00	<b>\$6,699.00</b>
<a href="#">Safe-Card ID</a>	No rating	New	No tax + Shipping: \$35.00	\$6,734.00	<b>\$6,699.00</b>

Online stores 1 - 3 of 3

### Details

Brand: FARGO

Part Numbers: 49500, DTC4500 Card Printer-Encoder

UPC: 0754563495000, 754563495000

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## PROFESSIONAL SERVICES AGREEMENT

This Agreement, entered into this 2nd day of March, 2011, by and between the **Board of Fire Commissioners, Fire District No.2 Manalapan Township**, hereinafter referred to as the "Board" and **Joseph D. Youssef, Esquire, P.O. Box 809 137 Route 9 South Manalapan, New Jersey 07726** hereinafter referred to as "Attorney":

### **WITNESSETH:**

1. The Board hereby retains the Attorney to provide legal services to it for the year commencing March 1, 2011 and terminating February 29, 2012, and the attorney agrees to provide such legal services as he is directed to provide by the Board.

2. Adequate funds have been appropriated in the current budget of the Board for the purpose of retaining the services of an attorney, and the amount to be paid hereunder shall not exceed the funds budgeted therefore.

3. The Board hereby agrees to compensate the Attorney as follows for the service performed by him:

A. Attendance at meetings, \$500.00 per meeting whether agenda, regular or special.

B. All other services including research, litigation, telephone conferences with Board members or secretary, preparation of resolutions, \$150.00 per hour.

4. In addition to the fees specified above, the Board agrees to pay all costs and expenses advanced by the attorney for filing fees, costs and other out of pocket expenses as the need may arise.

5. All payments to be made hereunder shall be made upon submission of an itemized voucher specifying the services rendered and the date upon which such services were rendered on such forms as may be provided by the Board.

### **6. *Statutorily required affirmative action clause:***

The attorney and the Board hereby incorporate all mandatory language of subsection 3.4(A) and the mandatory language of Section 5.3 of the Regulations Promulgated by the Treasurer of the State of New Jersey pursuant to P.L. 1975, c. 127 as

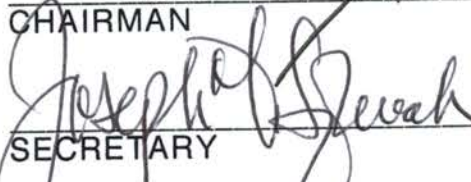
amended and supplemented, and the attorney agrees to comply fully with the terms, provisions and conditions of said subsections.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date set forth above.

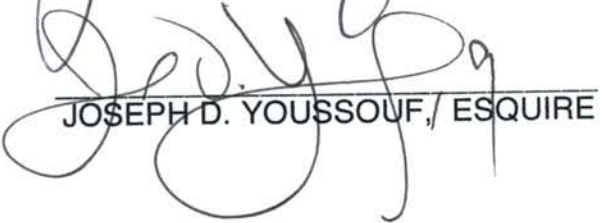
Board of Fire Commissioners  
Fire District No. 2 Manalapan Township



CHAIRMAN



SECRETARY



JOSEPH D. YOUSOUF, / ESQUIRE

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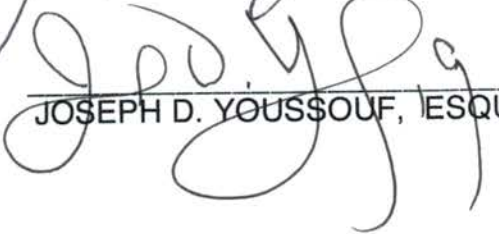
amended and supplemented, and the attorney agrees to comply fully with the terms, provisions and conditions of said subsections.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the date set forth above.

Board of Fire Commissioners  
Fire District No. 2 Manalapan Township

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY

  
\_\_\_\_\_  
JOSEPH D. YOUSOUF, ESQUIRE

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP SCHEDULING  
MEETING DATES FOR THE YEAR 2011**

**WHEREAS;** The Board of Fire Commissioners, as a political subdivision of the State of New Jersey, is required by N.J.S.A. 10:4-18 to annually publish and post a schedule of its meetings to be held during the succeeding year specifying therein the location of each meeting, its date and time; and

**WHEREAS;** The Board is also required to mail a schedule of its meeting dates to the official newspapers designated by the Board and to provide a copy of the meeting dates to the municipal clerk for posting on the official bulletin board of the municipality.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that regularly scheduled meetings of the Board will be held on the first Wednesday of each month commencing at 8:00 p.m. at the Manalapan Volunteer Fire Company No.1 Firehouse, Sweetmans Lane Manalapan Township, New Jersey.

**BE IT FURTHER RESOLVED** that the regular monthly meetings of the Board are hereby scheduled for the following dates: April 6, May 4, June 1, July 6, August 3, September 7, October 5, November 2, December 7, January 4, February 1, and March 7, 2012, which meeting shall serve as the annual reorganization meeting of the Board.

**BE IT FURTHER RESOLVED** that certified true copies of this Resolution be posted on the official bulletin board of the Fire District, forwarded to the official newspapers designated by the Board and forwarded to the municipal clerk for posting as required by law.

Moved by: *Flannery*                      Seconded by: *Waishany*

Roll Call Vote:  
Ayes: *4*      Nays:      Absent: *Kuhlman*      Abstain: *Spevak*

Certified to be a true copy of a Resolution adopted the 2 day of March, 2011 by the Board of Fire Commissioners Fire District No.2 Manalapan Township.

*Joseph D. Spevak* Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING OFFICIAL DEPOSITORY OF FIRE DISTRICT FUNDS FOR THE YEAR 2011**

**WHEREAS;** the Fire District is a "Governmental Unit" as that term is defined in N.J.S.A. 17:9-41 which receives and has custody of public funds raised through taxation for the purposes set forth in N.J.S.A. 40A:14-70 et. seq. ; and

**WHEREAS;** N.J.S.A. 40A: 5-14. (1) requires local governmental units to annually designate a public depository or depositories, which are defined in N.J.S.A. 17:9-41 as: " a State or federally chartered bank, savings bank or an association located in this State or a state or federally chartered bank, savings bank or an association located in another state with a branch office in the State, the deposits of which are insured by the Federal Deposit Insurance Corporation and which receives or holds public funds on deposit; " and

**WHEREAS;** the Board has determined that Brunswick Bank and Trust is a qualified depository that is eligible to receive and hold public funds on deposit as permitted by the above referenced statutes; and

**WHEREAS;** it is the opinion of the Board that designating the above identified financial institution as the official depository of fire district funds is convenient, necessary and desirable for the business purposes of the Board.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Brunswick Bank and Trust be and the same is hereby designated as the official depository of District funds for the year 2011.

**BE IT FURTHER RESOLVED** that the Chairman, Clerk and Treasurer of the Board be and the same are hereby authorized to execute any and all documents necessary to effectuate the purposes of this Resolution and to make deposits into, transfer, open and close such accounts as may be necessary for the orderly conduct of the Board's financial affairs.

**BE IT FURTHER RESOLVED** that any and all checks or drafts issued on an account held by or in the name of the Board of Fire Commissioners of this Fire District shall require execution by at least three (3) of the duly elected and serving Fire Commissioners.

Moved by: Warsany    Seconded by: Flanney  
Roll Call Vote: WARshany, Flanney, Hogan, Sparak  
Ayes: 4                  Nays:                                  Absent: Kirkland                          Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 2 day of March, 2011.

Joseph D. Sparak Clerk



3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP DESIGNATING  
OFFICIAL NEWSPAPERS FOR THE YEAR 2011**

**WHEREAS;** N.J.S.A. 10:4-8 requires political subdivisions of the State of New Jersey to annually designate at least two legally recognized newspapers to receive notice of its schedule of meetings; and

**WHEREAS;** N.J.S.A. 40A:14-70 requires Boards of Fire Commissioners to publish notices of the annual election, budget referendum and bond referendums as well as public hearings and other periodic events; and

**WHEREAS;** To be eligible for such designation, the newspaper must have general circulation within the municipality and must have the greatest likelihood of informing the public within the area of the public agencies jurisdiction of its meetings; and

**WHEREAS;** The Newark Star Ledger and the News Transcript are legally recognized newspapers having general circulation within Manalapan Township and are the two publications most likely to inform the citizens of pending Board meetings and actions.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that the Newark Star Ledger and the News Transcript be and the same are hereby designated the official newspapers of the Board of Fire Commissioners for the year 2011.

**BE IT FURTHER RESOLVED** that the Clerk of the Board be and the same is hereby directed to publish all required notices in the newspapers specified herein for the year 2010.

Moved by: Flannery                      Seconded by: Waishany  
Roll Call Vote: Flannery, Waishany, Hogan, Szevak  
Ayes: 4                      Nays:                      Absent:                      Abstain:  
Kirkland

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 2 of March, 2011.

Joseph Szevak Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 2 MANALAPAN TOWNSHIP APPOINTING JOHN MARINI FIRE DISTRICT ADMINISTRATOR FOR THE YEAR 2011**

**WHEREAS**, The Board of Fire Commissioners of Fire District No.2 Manalapan Township is statutorily authorized to appoint professional staff to insure the orderly and proper functioning of the fire district; and

**WHEREAS**, The Board of Fire Commissioners believe that it is necessary and desirable to appoint an administrator to be primarily responsible for the day to day business operations and administration of the fire district; and

**WHEREAS**, John Marini has the requisite knowledge and experience to deal with the complex problems associated with the delivery of fire prevention/fire suppression services including the purchasing of supplies, and equipment, personnel administration and the maintenance and repairs of apparatus and equipment; and

**WHEREAS**, adequate funds have heretofore been appropriated in the fire district budget to fund said position

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, by the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan that John Marini is hereby appointed to the position of Fire District Administrator for a period of one year, commencing on March 1, 2011 and terminating, unless otherwise renewed and extended, on February 29, 2012.

**BE IT FURTHER RESOLVED**, That the compensation to be paid to John Marini for services rendered to the Board of Fire Commissioners on a part time basis is hereby fixed at \$14,035.00 per annum.

Moved By:

*Szewak*

Seconded By:

*Flannery*

Roll Call Vote:

*Szewak, Flannery, Hogan, Wauson*

Ayes:

*4*

Nays:

Abstain:

Absent:

*1*

*Kirkland*

Certified to be a true copy of a Resolution duly adopted by the Board of Fire Commissioners of Fire District No. 2, Township of Manalapan on the 2 day of March 2011.

*Joseph D. Szewak* Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING  
OFFICERS FOR THE YEAR 2011 AND FIXING COMPENSATION.**

**WHEREAS;** The Board of Fire Commissioners is authorized by statute to appoint and employ such staff and personnel as it deems necessary for the orderly conduct of fire district business; and

**WHEREAS;** Funds adequate to pay the compensation established hereby for the various positions established hereby have been appropriated in the current or previously approved budgets of the fire district.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the following identified individuals be, and the same are hereby appointed to the following positions within the fire district for the year 2011:

NAME	POSITION	ANNUAL SALARY
Richard Primiano	Engineer	\$ 4,440.00
Stanley Sorcher	Asst. Engineer	\$ 2,625.00
<del>PATRICK FLANNERY</del>	Building Maintenance	\$ 4,440.00
Peter Hall	Training Officer	\$ 2,413.00
Peter Hall	I.T. Officer	\$ 6,807.00

**BE IT FURTHER RESOLVED** that certified true copies of this resolution be forwarded to each of the above identified individuals by the Clerk of the Board.

Moved by: Spevak                      Seconded by: Waishany

Roll Call Vote: Spevak, Waishany, Hogan, Flannery

Ayes: A              Nays:              Absent: 1              Abstain:

Kirkland

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on the 2 day of MARCH 2011.

Joseph D. Spevak, Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING  
KATHERINE A. LARSON BOARD BOOKKEEPER**

**WHEREAS;** The Board of Fire Commissioners has been advised by the Board's auditor that it is necessary and desirable for the Board to engage the services of a fully qualified and experienced bookkeeper to assist in the preparation and maintenance of the Board's books and financial records; and

**WHEREAS;** Ms. Katherine A. Larson of 2366 Woodbine Lane Toms River, New Jersey is fully qualified and has the necessary training and experience to render the professional services required of a bookkeeper to a public agency; and

**WHEREAS;** Adequate funds exist in the current fire district budget to fund the position hereby created.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Kathe for the year 2011.

**BE IT FURTHER RESOLVED** That the rate of compensation is hereby established at \$16,538.00 per annum.

**BE IT FURTHER RESOLVED** that a certified true copy of this Resolution be forwarded to Ms. Larson by the Clerk of the Board.

Moved by: *Spevak*                      Seconded by: *Flannery*  
Roll Call Vote: *SPEVAK, Flannery, Washany, Hogan*  
Ayes: *4*                      Nays:                      Absent: *1*                      Abstain: *KIRKLAND*

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners Fire District No.2 Manalapan Township on the 2 day of March, 2011.

*Joseph D. Spevak* Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING  
RONALD C. PETRICS C.P.A. DISTRICT AUDITOR FOR 2011**

**WHEREAS;** the Board of Fire Commissioners is required by law to have an annual report on audit of its financial books and records prepared by a certified public accountant or registered municipal auditor; and

**WHEREAS;** Ronald C. Petrics is a certified public accountant and registered municipal auditor licensed to practice in the State of New Jersey and is legally qualified to perform the audit report required by the laws of the State of New Jersey; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) provides that a contract or agreement for professional services may be made, negotiated and awarded without public bidding or receipt of bids if the services to be provided will be provided by a member of a duly recognized and licensed profession of the State of New Jersey; and

**WHEREAS;** adequate monies have heretofore been appropriated in the current or previously approved budget of the fire district to fund the contract for professional services to be awarded hereby.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that Ronald C. Petrics C.P.A. be, and the same, is hereby appointed auditor for the year 2011.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the district and that a certified true copy of this Resolution be forwarded to the auditor by the Clerk of the Board.

Moved by: Spevak                      Seconded by: Warshany  
Roll Call Vote: Spevak, Warshany, Flannery, Hogan  
Ayes: 4                      Nays:                      Absent: 1                      Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Twp. on the 2 day of March 2011.

Kukland  
Joseph J. Spevak, Clerk

3/2/11

**RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS  
FIRE DISTRICT NO.2 MANALAPAN TOWNSHIP APPOINTING  
JOSEPH D. YOUSOUF, ESQ. BOARD ATTORNEY FOR THE  
YEAR 2011**

**WHEREAS;** The Board of Fire Commissioners is authorized by law to engage the services of an attorney to provide such legal services as may be required by the Board during the course of a year; and

**WHEREAS;** N.J.S.A. 40A:11-5 (1) (a) (i) provides that a contract for professional services may be negotiated and awarded without public advertising for bids and bidding therefor if the contract is for "Professional services" ; and

**WHEREAS;** N.J.S.A. 40A:11-2 (6) defines "Professional services" as those that are rendered or performed by a person authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS;** Joseph D. Yousouf is a duly licensed attorney admitted to the practice of law in the State of New Jersey.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of Fire Commissioners of Fire District No.2 Manalapan Township that a contract for professional services be and the same is hereby awarded to Joseph D. Yousouf Esq. for the year 2011.

**BE IT FURTHER RESOLVED** that a notice of professional contract award be published in the official newspaper of the District as required by N.J.S.A. 40A:11-5 (1)(a)(i).

Moved by: *Szewak*                      Seconded by: *Washtany*  
Roll Call Vote: *Szewak, Washtany, Flannery, Hogan*  
Ayes: *4*                      Nays:                      Absent: *1*                      Abstain:

Certified to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Fire District No.2 Manalapan Township on the 2 day of March 2011.

*Joseph D. Szewak*, Clerk

BOARD OF FIRE COMMISSIONERS  
MANALAPAN TOWNSHIP FIRE DISTRICT #2  
P.O. BOX 54  
TENNET, NEW JERSEY 07763

Bill List  
Monthly Meeting March 2, 2011

ADP	8,208.10
Advanced Generator Exchange	169.00
Auto King	372.82
Belasco Petroleum	1,472.00
Carol Flannery	150.00
CentraState Fitness & Wellness Center	180.83
Charles Sacco	67.41
Document Solutions	46.63
Douglas Frueh	67.41
Fire & Safety Services, LTD	268.29
First Priority Emergency Vehicles	1,225.00
Gordons Corner Water Co.	3,373.83
J. O'Brien Co.	268.48
John Marini	67.41
Kaldor	247.02
Maryann Marini	150.00
McManimon & Scotland, LLC	6,120.00
Michael Auletta	67.41
Mid State Communications	208.63
Millhurst Mills, Inc.	625.00
Monmouth County Treasurer	65.00
New Jersey Department of Transportation	550.00
New Jersey State Association of Fire Districts	300.00
Pat Flannery	67.41
Pat Flannery	60.33
Pine Belt Chevrolet	161.25
Richard Hogan	67.41
Roy Press Printers	405.00
Standard Security Life Insurance Co.	9,693.16
Stanley Sorscher	7.07

State of New Jersey Public Employees Retirement System	8,461.00
The Star-Ledger	164.24
Thomas Merker	67.41
Timothy Kirkland	472.31
Van Dyk Group	1,220.00
Verizon	141.92
Verizon Wireless	1,291.43
WithumSmith & Brown	855.00
<hr/>	
TOTAL \$	47,405.21

Respectfully submitted,



Timothy Kirkland  
Treasurer